



Faisalabad Electric Supply Company Limited

PAKISTAN ELECTRIC POWER COMPANY

FESCO

Tel # 041-9220370

Fax # 041-9220233

http://www.fesco.com.pk

HUMAN RESOURCES & ADMN
DIRECTORATE

NO. 8788 /Admn-II/

DATED 05/11/2018

1. Chief Financial Officer FESCO Faisalabad
2. Chief Engineer (Development) FESCO Faisalabad
3. Chief of Audit FESCO Faisalabad.
4. DG (IT) FESCO Faisalabad.
5. S.E (Operation) 1st Circle FESCO Faisalabad.
6. S.E (Operation) 2nd Circle FESCO Faisalabad.
7. S.E (Operation) Circle FESCO Jhang.
8. S.E (Operation) Circle FESCO, Sargodha.
9. PD (Construction) FESCO Faisalabad.
10. S.E (GSC) Circle FESCO Faisalabad.
11. S.E (GSO) Circle FESCO Faisalabad.
12. Deputy Director (A&S) HQs FESCO Faisalabad
13. Deputy Director (RTC) FESCO Faisalabad.
14. XEN (Civil) Civil Works Division No.01 & 02 FESCO Faisalabad.

Dy. Director (M)
Dy. Director (M)
Dy. Director (NWA)
Dy. Director (CC&B)
Dy. Director (DBA)
Superintendent (Admin)
Assistant (Account)

[Signature]
06/11/18

SUBJECT: TENDERING OF RESIGNATION AND ITS ACCEPTANCE

1. Competent authority has seriously viewed abnormal delay in submission of resignation cases and most of the officials leave service without acceptance of resignation which is against the true spirit of rules & regulations.

2. In future, if a FESCO employee, wishes to leave the service will submit his resignation in writing to officer Incharge mentioning date of resignation at least 45 days before leaving the services alongwith following documents / Certificates:-

- a. Request of official clearly mentioned the date from which employee tendered resignation from service alongwith solid reason.
- b. Original receipt for which depositing of one month pay is deposited or one month service in lieu thereof.
- c. Copy of Offer of Employment.
- d. Certificate that nothing is outstanding against the official.
- e. In case of Contract Employee copy of Office Order regarding extension in contract period.
- f. After tendering the resignation whether the employee is still performing official duty or otherwise.

3. The employee who fails to wait for the acceptance of the resignation will be considered as absent from duty and should proceed under relevant E&D Rules. However, any delay in processing their cases will rest with the delinquents.

[Signature]
NASAR HAYAT MAKEN
 Addl: Director General (HR)
 FESCO

Diary No: 2751
 Date: 07/11/18
 FESCO COMPUTER CENTRE
 FAISALABAD



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HUMAN RESOURCES & ADMN
DIRECTORATE

NO. 9075 /HR-II/

DATED 08-11-18

OFFICE ORDER

1. The following *Data Coders (Already up-graded in BPS-16)* are hereby promoted as *Supervisors (DC) in (BPS-16)* with immediate effect and their services are placed at disposal of Addl: Director General (IT) FESCO Computer Center Faisalabad for further posting / adjustment in the interest of Company's work:-

Sr./ Senty No.	Name of Official	Father's Name	Present Posting
1/1	Maqsood Ahmad	Mehar Din Pehlwan	FCC Jhang
2/2	Ghulam Rasool	Shah Din	FCC Faisalabad
3/3	Muhammad Sarfraz Khan	Muhammad Ijaz Khan	FCC Sargodha
4/5	Muhammad Aqeel	Muhammad Attique	FCC Jhang attached with CE (P&D) FESCO

Note:-

- The above promotions have been made provisionally and liable to be reverted on account of wrong fixation of seniority and disciplinary case(s)/ Inquiries, if found pending against them subsequently.
- This promotion Order will not confer on the promotee officials any right of seniority/promotion over those who may be found subsequently senior and have not been considered in present selection.
- The Officer Incharge should not accept departure / arrival of the promotee against whom disciplinary / inquiry case is pending.
- In case the promotees do not comply with the above promotion Order within 10 days from the date of its issuance, they will not be liable to claim later on, if persons junior to them are subsequently promoted to fill the posts.

2. This issues with the approval of DG (HR&Admn) FESCO.

Diary No: 2788
Date: 08-11-18
FESCO COMPUTER CENTRE
FAISALABAD



Nazar Muhammad
Assistant Director (HR-II)

Distribution: -

- Chief Engineer (Development) PMU FESCO Faisalabad / Project Director ERP FESCO, Faisalabad
- Chief Financial Officer FESCO Faisalabad.
- Chief Commercial Officer FESCO (*Convener*) for information with reference to the promotion Board proceedings received vide his letter No. 784 dated 05.11.2018.
- Addl: Director General (IT) FESCO Computer Center Faisalabad.
- Regional Secretary, WAPDA Hydro Workers Labour Union Bakhtiar Labour Hall Abdullahpur Faisalabad
- Officials concerned.
- Master File.

file to Display on web for 1 week 12/11/18

Endst do FCC/E-25/2947 date 8/11/18
copy of above is forwarded to the following for information and strict compliance as desired herein
1- Dy. Directors (MIS) F.C.C. Jhang and Sargodha.
2- All Dy. Directors under F.C.C. Faisalabad.
3- Chief Engineer (P&D) FESCO Faisalabad


Addl: Director General (IT) FESCO
FESCO Computer Centre
Faisalabad.
8/11/18



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HUMAN RESOURCES & ADMN
DIRECTORATE

NO. 9076 /HR-II/

DATED 08-11-18

OFFICE ORDER

1. The following *Data Coders / Data Entry Operators (Already up-graded in BPS-16)* are hereby promoted as *Computer Operators in (BPS-16)* with immediate effect and their services are placed at disposal of Addl: Director General (IT) FESCO Computer Center Faisalabad for further posting / adjustment in the interest of Company's work:-

Sr./ Senty No.	Name of Official	Father's Name	Present Posting
1/4	Safdar Ali	Muhammad Shafi	FCC Jhang
2/10	Mumtaz Ali Aamar	Muhammad Sadiq	FCC Faisalabad
3/13	Hasnain Irfan Asim	Muhammad Akram Asim	FCC Faisalabad
4/14	Javaid Iqbal	Muhammad Ali	FCC Faisalabad
5/17	Altaf Hussain Tahir	Ghulam Ahmad	FCC Jhang
6/18	Liaqat Ali Khan	Farzand Ali	FCC Jhang
7/19	Riaz Ahmad Shahid	Muhammad Waryam	FCC Sargodha
8/20	Khalid Mehmood Afzaal	Muhammad Afzaal	FCC Jhang
9/21	Asghar Ali	Rehmat Ali	FCC Faisalabad
10/22	Akbar Ali	Abdul Hameed	FCC Faisalabad

Note:-

- The above promotions have been made provisionally and liable to be reverted on account of wrong fixation of seniority and disciplinary case(s)/ Inquiries, if found pending against them subsequently.
- This promotion Order will not confer on the promotee officials any right of seniority/promotion over those who may be found subsequently senior and have not been considered in present selection.
- The Officer Incharge should not accept departure / arrival of the promotee against whom disciplinary / inquiry case is pending.
- In case the promotees do not comply with the above promotion Order within 10 days from the date of its issuance, they will not be liable to claim later on, if persons junior to them are subsequently promoted to fill the posts.

2. This issues with the approval of DG (HR&Admn) FESCO.

Diary No. 2786

Date 08-11-18

FESCO COMPUTER CENTRE
FAISALABAD


Nazar Muhammad
Assistant Director (HR-II)

Distribution: -

- Chief Engineer (Development) PMU FESCO Faisalabad / Project Director ERP FESCO, Faisalabad
- Chief Financial Officer FESCO Faisalabad.
- Chief Commercial Officer FESCO (*Convener*) for information with reference to the promotion Board proceedings received vide his letter No. 784 dated 05.11.2018.
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