

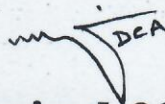
BOOK OF FINANCIAL POWERS

FOR

FAISALABAD ELECTRIC SUPPLY COMPANY



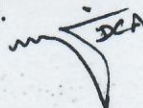
FESCO



Revised-2023

PREFACE

1. Presently, two books of Financial Powers i.e. one for DISCOs-2003 and other for NTDC-2007, devised by PEPCO are being used in FESCO to cater for the operational as well as development needs of the Company. Over the last 20 years, the prices of different commodities / material have been increased a lot due to inflationary impact.
2. In the prevailing circumstances, financial powers already delegated to and exercised by the company officers in the discharge of their official assignments have become insufficient in achieving the targets set by the company and providing best services to FESCO's valued customers.
3. To cope up with these issues & operate in a service based competitive ever changing environment and for empowerment of the Company officers to perform in the discharge of their responsibilities in line with the assignments entrusted by the Management, it had become necessary to review and devise a new Book of Financial Powers for FESCO to bring the delegation of Financial Powers in line with the official requirements and functional responsibilities of Company officers with a view to achieve the optimum operational efficiency.
4. Foregoing in view, FESCO Management has devised a new Book of Financial Powers of FESCO-2023 which is an improved & hybrid version of DFP of DISCOs and NTDC. This new delegation of powers will serve the purpose of both the functions under one umbrella. This new Book of Financial Powers has now been approved by the Board of Directors FESCO.
5. Powers not specifically mentioned in this Book of Financial Powers but which were exercised by various officers of the Company in respect of projects or activities transferred from WAPDA to the Company shall continue to be exercised by the corresponding officers of the Company in respect of those projects and activities up to the extent approved by BOD.
6. The exercise of powers covered by the present delegation will be subject to such detailed rules or procedures of the Federal Government as may approve / have already been approved and / or by the Board of Directors or in the absence WAPDA or have been issued with the consent of the Board of Directors or as the Board of Directors may at any time approve.
7. The decision about the Delegation of Financial Powers as now taken are contained in Section I to Section XVII. In addition to the specific condition governing the delegation as have been provided under the relevant rules and clauses, these delegations will be subject to the following general conditions:-
 - (i) That the powers are not exercised except to promote a program, project or activity approved by a Competent Authority of the Company or in its absence, by BOD FESCO.

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- (ii) That funds exist or are provided in the sanctioned budget of the Company either on a lump sum basis or specifically for the project or activity in connection with which the power is exercised.
 - (iii) that foreign exchange if involved has been either already made available or its provision exists in the foreign exchange budget of the Company sanctioned by the Government (Release of cash foreign exchange against each project and activity will be made by the Company as soon as the allocation to the Company has been approved and made available by the Government) or arrangements made from the open market by the Company.
 - (iv) that an individual item is not split up into parts merely to enable a part of the whole item to qualify for a particular sanction;
 - (v) that the powers delegated to and exercisable by an officer shall also be exercisable by his higher authorities:
 - (vi) that officers working as staff officers and not holding independent charge of an office shall not exercise powers delegated to officers of their rank in this book unless they are specially authorized to do so by their respective Head of Division in which case consent of the Board of Directors to their exercising such powers in their respective sphere of duties shall be presumed to have been given.
 - (vii) that the officers working as Project Directors shall, unless otherwise decided by the Board of Directors by general or special order, exercise powers in their respective sphere of duties as delegated to officers of their rank in this book.
8. The monetary limits prescribed are exclusive of all applicable taxes/duties. This book shall be maintained and kept upto date in respect of all amendments/modifications made therein by the Board of Directors from time to time. For this purpose, Company Secretary shall perform this duty carefully so that correct application and exercise of powers contained in this book can be ensured.

Chief Executive Officer

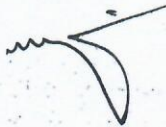
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SECTION - I

JURISIDICION OF THE CHIEF EXECUTIVE OFFICER

- **All powers of a licensee for the purpose of NEPRA Act, 1997**
- **Preparation of five-year plans for the utilization of Power Resources**
- **Processing of PSDP and arrangements for local and foreign loans**
- **Annual Budget and Revised Estimates**
- **Monitoring of Project Implementation**
- **Monitoring of Operational Plans**
- **Cases involving departure from the approved Annual Development Program/Operational Budget through BOD**
- **Cases involving important policy decision for departure from the established policy through BOD**



SECTION - II
ADMINISTRATIVE APPROVAL AND TECHNICAL SANCTION OF WORKS

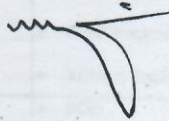
Nature of Powers	Competent Authority	Monetary Limit	
2.1.1	Administrative approval of works including Deposit Works	<ul style="list-style-type: none"> ● BOD ● Chief Executive Officer ● General Manager ● Chief Engineer ● Directors / S.Es or equivalent ● XEN & equivalent ● SDOs (sanction of service estimates) 	<ul style="list-style-type: none"> ● Full powers ● Rs. 100 Million ● Rs. 40 Million ● Rs. 20 Million ● Rs. 6 Million ● Rs. 0.5 Million ● Rs. 100,000/-
2.1.2	Technical Sanction of works including Deposit Works	<ul style="list-style-type: none"> ● Chief Executive Officer ● General Manager ● Chief Engineer ● Directors / S.Es or equivalent ● XEN & equivalent 	<ul style="list-style-type: none"> ● Full powers ● Rs. 60 Million ● Rs. 40 Million ● Rs. 10 Million ● Rs. 1 Million
2.2.1	Administrative approval of ordinary repair to buildings	<ul style="list-style-type: none"> ● Chief Executive Officer ● General Manager ● Chief Engineer ● Directors / S.Es or equivalent ● XENs and equivalent 	<ul style="list-style-type: none"> ● Full powers ● Rs. 15 Million ● Rs. 5 Million ● Rs. 3 Million ● Rs. 1.5 Million
2.2.2	Technical Sanction of ordinary repair to buildings	<ul style="list-style-type: none"> ● General Manager ● Chief Engineer ● Directors / S.Es or equivalent ● XENs and equivalent 	<ul style="list-style-type: none"> ● Full powers ● Rs. 10 Million ● Rs. 5 Million ● Rs. 3 Million
2.3.1	Administrative approval of special repair to buildings	<ul style="list-style-type: none"> ● Chief Executive Officer ● General Manager ● Chief Engineer ● Directors / S.Es or equivalent 	<ul style="list-style-type: none"> ● Full powers ● Rs. 20 Million ● Rs. 10 Million ● Rs. 5 Million
2.3.2	Technical Sanction of special repair to buildings	<ul style="list-style-type: none"> ● General Manager ● Chief Engineer ● Directors / S.Es or equivalent ● XENs and equivalent 	<ul style="list-style-type: none"> ● Full powers ● Rs. 20 Million ● Rs. 10 Million ● Rs. 5 Million

SECTION - III
ADMINISTRATIVE APPROVAL AND TECHNICAL SANCTION OF TOOLS AND PLANTS

Nature of Powers		Competent Authority	Monetary Limit
3.1.1	Administrative approval for purchase of Tools and Plants including office equipment	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors / S.Es or equivalent • XEN or equivalent 	<ul style="list-style-type: none"> • Full powers • Rs. 20 Million • Rs. 10 Million • Rs. 5 Million • Rs. 1 Million
3.1.2	Technical sanction for purchase of Tools and Plants including office equipment	<ul style="list-style-type: none"> • General Manager, CFO • DG Admn / IT, Chief Engineer • Directors / S.Es or equivalent • XEN or equivalent 	<ul style="list-style-type: none"> • Full Powers • Rs. 20 Million • Rs. 10 Million • Rs. 1 Million
3.2.1	Administrative approval for purchase of IT infrastructure / Computers / Laptops / Software / Licenses / Renewals Fee and peripherals including computer stationery and tonners /cartridge etc.	<ul style="list-style-type: none"> • Chief Executive Officer • DG Admn/ IT 	<ul style="list-style-type: none"> • Full powers • Rs. 10 Million
3.2.2	Technical sanction for purchase of IT infrastructure / Computers / Laptops/ Softwares / Licenses / Renewals Fee and peripherals including computer stationery and tonners /cartridge etc.	<ul style="list-style-type: none"> • Chief Executive Officer • DG Admn/ IT 	<ul style="list-style-type: none"> • Full Powers • Rs. 20 Million
3.3.1	Administrative approval for repair / overhauling of Tools and Plants, vehicles and light machinery	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT, Chief Engineer • Directors / S.Es or equivalent • XENs/ equivalent • SDOs/Ros 	<ul style="list-style-type: none"> • Full powers • Rs. 10 Million • Rs. 5 Million • Rs. 2 Million • Rs. 2 Lac • Rs. 30,000
3.3.2	Technical sanction of repair/ overhauling of Tools and Plants, vehicles and light machinery	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT, Chief Engineer • Directors / S.Es or equivalent • XENs/ equivalent • SDOs/Ros 	<ul style="list-style-type: none"> • Full powers • Rs. 10 Million • Rs. 5 Million • Rs. 2 Million • Rs. 1 Lac • Rs. 10,000
3.4.1	Administrative approval of Vehicles/ purchase of standardized cars/ standardized utility vehicles such as Trucks including fabrication of body, Single/Twin Cab Pick-ups, Jeeps, Tractors and Trailers	<ul style="list-style-type: none"> • B.O.D • Chief Executive Officer 	<ul style="list-style-type: none"> • Full Powers • Rs. 20 Million
3.4.2	Technical sanction of Vehicles/ purchase of standardized cars/ standardized utility vehicles such as Trucks including fabrication of body, Single/Twin Cab Pick-ups, Jeeps, Tractors and Trailers	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager 	<ul style="list-style-type: none"> • Full Powers • Rs. 20 Million
3.5.1	Hiring of Special Tools & Plants, Heavy vehicles / Machinery / Cranes etc	<ul style="list-style-type: none"> • CEO • GMs • Chief Engineer • Directors / S.Es or equivalent 	<ul style="list-style-type: none"> • Full Power • Rs. 5 Million • Rs. 2 Million • Rs. 0.5 Million

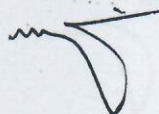
SECTION - IV
POWERS FOR FIXATION OF RESERVE STOCK LIMIT

Nature of Powers	Competent Authority	Monetary Limit
4.1	Fixation of reserve stock limit <ul style="list-style-type: none"> ● Chief Executive Officer ● General Manager ● SE/Directors or equivalent 	<ul style="list-style-type: none"> ● Full powers ● Full powers ● Full powers



SECTION - V
EXECUTION OF WORKS & PURCHASE OF STORE MATERIALS, INSTRUMENTS, TOOLS AND PLANTS AND ISSUANCE OF VARIATION ORDERS

Nature of Powers	Competent Authority	Monetary Limit
5.1 Acceptance of tenders for construction, maintenance and repair works and also for supply bricks, sand, gravel and bajri.	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager • Chief Engineer • SEs/Directors or equivalent • XENs & Equivalent. 	<ul style="list-style-type: none"> • Full powers • Rs. 100 Million • Rs. 50 Million • Rs. 30 Million • Rs. 10 Million • Rs. 2 Million
5.2 Acceptance of tenders for purchase of material / equipment and transformer oil (STG)	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager • Chief Engineer (Development) • Project Director GSC 	<ul style="list-style-type: none"> • Full Powers • Rs. 150 Million • Rs. 80 Million • Rs. 40 Million • Rs. 20 Million
5.3 Acceptance of tenders for purchase of material / equipment, Tools and Plants, transformer oil, office equipment and IT infrastructure / Software / Licenses and peripherals etc.	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager, CFO • Chief Engineer / DG IT/Admn • Director (MM) 	<ul style="list-style-type: none"> • Full Powers • Rs. 100 Million • Rs. 30 Million • Rs. 8 Million • Rs. 5 Million
5.4 Acceptance of tenders for purchase of Imported / proprietary items etc	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager 	<ul style="list-style-type: none"> • Full Powers • Rs. 100 Million • Rs. 50 Million
5.5 Award of contract work orders for works against limited inquiry in emergent situation / Short Tender (Subject to PPRA Rules)	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager • Chief Engineer • PD (GSC) • S.Es /or Equivalent 	<ul style="list-style-type: none"> • Rs. 10 Million in each case and max:Rs. 50 Million in a year. • Rs. 5 Million in each case, subject to a maximum of Rs. 30 Million in a year. • Rs. 2 Million in each case, subject to a maximum of Rs. 10 Million in a year. • Rs. 1 Million in each case, subject to a maximum of Rs. 5 Million in a year. • Rs. 0.5 Million in each case, subject to a maximum of Rs. 2 Million in a year.
5.6 Variation/Change orders in original contract / work order (By the respective Officers Who accepted the bid). The amount of variation shall remain within the original competency.	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager • Chief Engineer • S.Es / PDs or Equivalent • XENs / Equivalent 	<ul style="list-style-type: none"> • Full Powers • Upto a maximum of 25 % of the total amount of the original contract price. • Upto 20% • Upto 15% • Upto 10% • Upto 5%
5.7 Extension of Time (EOT) (By the respective Officers Who accepted the bid)	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager • Chief Engineer 	<ul style="list-style-type: none"> • Full Powers • Upto 12 Months • Upto 6 Months • Upto 3 Months

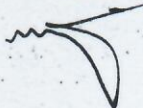


**SECTION - VI
LOCAL PURCHASE**

Nature of Powers	Competent Authority	Revised Monetary Limit
<p>6.1 Acceptance of Quotations for local purchase of stores, instruments, tools and plants, IT Hardwares and peripherals for immediate incorporation in works (Subject to PPRA Rules)</p>	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG(Admn) / IT, Chief Engineer • Manager/S.Es and equivalent • XENs & Equivalent. 	<ul style="list-style-type: none"> • Rs. 20 Million at a time & max Rs. 100 Million in a year • Rs. 5 Million at a time & max Rs. 25 Million in a year • Rs. 3 Million at a time & max Rs. 15 Million in a year. • Rs. 1 Million at a time & max Rs. 5 Million in a year. • Rs. 0.1 Million at a time and max Rs. 0.5 Million in a year
<p>6.2 Local purchase of stores, instruments, tools and plants, IT Hardwares and peripherals etc without inviting quotations required for immediate incorporation in works to meet an emergency. (Subject to PPRA Rules)</p>	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG(Admn) / IT, Chief Engineer • Manager/S.Es and equivalent • XENs & Equivalent. • ROs 	<ul style="list-style-type: none"> • Rs. 0.5 Million at a time & max Rs. 10 Million in a year • Rs. 0.5 Million at a time & max Rs. 5 Million in a year • Rs. 0.3 Million at a time & max Rs. 3 Million in a year. • Rs. 0.1 Million at a time & max Rs. 2 Million in a year. • Rs. 20,000 at a time and max Rs. 1 Lac in a year • Rs. 15,000 at a time and max Rs. 0.15 Million in a year
<p>6.3 Special power for local purchase of stores instruments, tools & plants , IT Hardwares and peripherals (other than proprietary imported items) and spare parts for air conditioning plants including training aids, AC, Multimedia, CCTV / TV sets, electronic equipment not mentioned above and two way communication systems (Subject to PPRA Rules)</p>	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG(Admn) / IT, Chief Engineer • Manager/S.Es & equivalent • XENs & Equivalent. • ROs. 	<ul style="list-style-type: none"> • Rs. 5 Million at a time & max Rs. 30 Million in a year • Rs. 2 Million at a time & max Rs. 10 Million in a year • Rs. 0.5 Million at a time & max Rs. 3 Million in a year • Rs. 0.2 Million at a time & max Rs. 2 Million in a year. • Rs. 30,000 at a time and max Rs. 0.3 Million in a year • Rs. 15,000 at a time and max Rs. 0.15 Million in a year
<p>6.4 Local purchase of tyres, tubes and batteries for immediate use but when no rate contract exists</p>	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DGAdmn / IT, Chief Engineer • Manager/S.Es & equivalent • XENs & Equivalent. 	<ul style="list-style-type: none"> • Rs. 10 Million • Rs. 5 Million • Rs. 2 Million • Rs. 0.5 Million • Rs. 0.1 Million

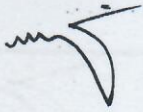
**SECTION - VII
ADMINISTRATION OF CONSULTING SERVICES**

Nature of Powers	Competent Authority	Monetary Limit
<p>7.1 Foreign Consultants. (In association with or without other local consultants.</p> <p>a. Short-listing (with or without association with local consultants</p> <p>b. Acceptance / approval of Financial proposal exceeding Rs. Ten Million.</p> <p>c. Acceptance approval of Financial proposal.</p> <p>d. Extension of time in consultancy services.</p> <p>e. Variation in consultancy cost estimate Within schedule time For extended period</p> <p>f. Inter adjustment in Man months between various disciplines of direct-cost at site.</p> <p>g. Utilization of approved contingencies provision.</p>	<ul style="list-style-type: none"> • Chief Executive Officer • B.O.D • Chief Executive Officer • Chief Executive Officer • Chief Executive Officer • Chief Executive Officer • Chief Executive Officer • GMs, CFO, DG HR /Admin / IT 	<ul style="list-style-type: none"> • Full Powers • Full Powers • Rs. 10 Million • Upto 1/4th of the original contract period but not exceeding one year • Full Powers • Full Powers • Full Powers (provided within the agreed total man- months and value of costs). • Full Powers
<p>7.2 Local Consultants. Local Consultants (In association with or without other local consultants.</p> <p>a. Sort-Listing</p> <p>b. Technical Selection of Consultants.</p> <p>c. Acceptance / approval of cost of consultancy services.</p> <p>d. Acceptance / approval of cost of Consultancy services.</p> <p>e. Extension of time in consultancy services.</p> <p>f. Variation in consultancy cost. Within scheduled completion time For extended period.</p> <p>g. Approval to comply/replace expatriate employees of consultants.</p> <p>h. Inter adjustment in Man months between various discipline of direct-cost at site.</p> <p>i. Approval to employees/replace employees of consultant staff.</p> <p>j. Within approved rates of contract.</p> <p>k. All rates in excess of approved rates.</p>	<ul style="list-style-type: none"> • GMs, CFO, DG HR /Admin / IT • Chief Executive Officer • B.O.D • Chief Executive Officer • Chief Executive Officer • B.O.D • B.O.D • Chief Executive Officer • Chief Executive Officer • Chief Executive Officer • Chief Executive Officer • Chief Executive Officer 	<ul style="list-style-type: none"> • Full Powers • Full Powers • Full Powers • Full Powers • Upto 1/4th of scheduled completion time but not exceeding one year • Full Power • Full Power • Full Powers • Full Powers (provided within the agreed total man-months and value of costs). • Full Powers • Full Powers • Upto 20 % Excess



SECTION - VIII
POWERS FOR RE-APPROPRIATION OF FUNDS WITHIN THE APPROVED
BUDGET ALLOCATION OF SCHEME OR PROJECT

Nature of Powers	Competent Authority	Monetary Limit
8.1 Re-appropriation of funds for capital works in the sanctioned budget.	<ul style="list-style-type: none">• Chief Executive Officer • CFO	<ul style="list-style-type: none">• Full Powers • Rs. 5 Million for re-appropriation of funds between various units of appropriation, sub-heads, minor heads & sub-major heads.
8.2 Re-appropriation of funds related to other expenditure in the sanctioned budget excluding pay & allowances .	<ul style="list-style-type: none">• Chief Executive Officer • CFO	<ul style="list-style-type: none">• Full Powers • Rs. 3 Million for re-appropriation of funds between various units of appropriation under the same minor head.

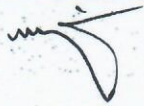


**SECTION - IX
CREATION AND ABOLITION OF POSTS**

Nature of Powers	Competent Authority	Monetary Limit
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Post to be created as specifically provided for in the approved budget.

9.1	Creation and abolition of formation with requisite establishment (officers and subordinates)	<ul style="list-style-type: none"> • B.O.D 	<ul style="list-style-type: none"> • Full Powers
9.2	Creation of posts of BPS-17 and below (Technical and Non-technical)	<ul style="list-style-type: none"> • C.E.O 	<ul style="list-style-type: none"> • Full Powers subject to the condition that the posts shall be created on Bi-annual basis only



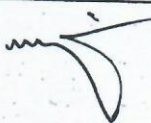
SECTION X

CONTINGENT EXPENDITURE

Definition:

Contingent expenditure comprises those charges which are incidental to the management of an office" as and when" and includes the cost of stationary, postage, telegram, furniture, advertisement, office, rent, books and medical charges

Nature of Powers		Competent Authority	Monetary Limit
10.1	Purchase of Stationary articles (Subject to PPRA Rules)	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XENs or equivalent. • SDO/ROs or equivalent. 	<ul style="list-style-type: none"> • Full Powers • Rs. 05 Lac. • Rs. 03 Lac. • Rs. 02 Lac at a time. • Rs. 50,000 at a time. • Rs. 10,000 at a time.
10.2	Transport in emergent case when company transport is not available. (Subject to PPRA Rules)	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. 	<ul style="list-style-type: none"> • Full Powers • Full Powers • Full Powers • Full Powers
10.3.1	Hiring of residential buildings for Officers and subordinates working under them including Standard Rent.	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. 	<ul style="list-style-type: none"> • Full Powers. • Rs. 02 Lac per month. • Rs. 01 Lac per month. • Rs. 50,000 per month. • Rs. 20,000 per month.
10.3.2	Hiring of Non-residential buildings for official use.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XEN or equivalent. 	<ul style="list-style-type: none"> • Full Powers. • Upto Rs. 300,000/- per month. • Upto Rs. 200,000 per month. • Upto Rs. 100,000 per month. • Upto Rs. 50,000 per month.
10.4	Electricity, water charges, duties and taxes for office buildings.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XENs or equivalent. • SDO/ROs or equivalent. 	<ul style="list-style-type: none"> • Full Powers • Full Powers • Full Powers • Full Powers • Full Powers • Full Powers
10.5.1	Payment of Postage telegraph and telephone charges including courier charges, Internet / e-mail connection Charges.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XENs or equivalent. • SDO/ROs or equivalent. 	<ul style="list-style-type: none"> • Full Powers • Full Powers • Full Powers • Full Powers • Full Powers • Full Powers
10.5.2	Sanction of telephone connections/Mobile Phone, internet & E-Mail connections.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO, DG Admin/ IT • Chief Engineer • SEs 	<ul style="list-style-type: none"> • Full Powers, for both offices and residential telephone connections. • Full Powers, for both offices and residential telephone connections subject to scrutiny by the committee approved by the CEO • Full Powers, for both offices and residential telephone connections subject to scrutiny by the committee approved by the CEO • Full Powers, for both offices and residential telephone connections subject to scrutiny by the committee approved by the CEO



Nature of Powers		Competent Authority	Monetary Limit
10.6	Purchase and repair of drawing and surveying instruments, furniture and office equipment including training aids, Computers, Material, spare heaters, room coolers. Water coolers, air-conditioners and air-conditioning ? / Invertors plants etc. (Subject to PPRA Rules)	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XENs or equivalent. • SDO/ROs or equivalent. 	<ul style="list-style-type: none"> • Full Powers. • Rs. 5 Lac in each case. • Rs. 3 Lac in each case. • Rs. 02 Lac in each case. • Rs. 1 Lac in each case. • Rs. 50,000 in each case.
10.7	Entering into maintenance agreement on annual basis for above items (except calculators and BI-Cycles).	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. 	<ul style="list-style-type: none"> • Full Powers. • Rs. 0.5 Million per annum. • Rs. 0.2 Million per annum. • Rs. 0.1 Million per annum.
10.8	Purchase of Liveries	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager • DG Admin 	<ul style="list-style-type: none"> • Full Powers • 2 Million • 1 Million
10.9	Printing charges	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XENs or equivalent. • SDO/ROs or equivalent. 	<ul style="list-style-type: none"> • Full Powers. • Rs. 05 Lac in each case. • Rs. 02 Lac in each case. • Rs. 01 Lac in each case. • Rs. 50,000 in each case. • Rs. 25,000 in each case.
10.10	Copying and translations. Charges payable on documents obtained from other offices including charges for Photostat copies.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XENs or equivalent. • SDO/ROs or equivalent. 	<ul style="list-style-type: none"> • Full Powers • Full Powers • Full Powers • Full Powers • Full Powers • Full Powers
10.11	Purchase of Daily newspapers and Tech. Periodicals for official use.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. • XENs or equivalent. • SDO/ROs or equivalent. 	<ul style="list-style-type: none"> • Full Powers • Full Powers • Full Powers, subject to a maximum of two (2) newspapers and one (1) Technical Journal. • Full Powers, subject to a maximum of two (2) newspapers and one (1) Technical Journal. • Full Powers, subject to a maximum of two (2) newspapers. • One newspaper only.
10.12	Purchase of Tech; Publications, Reports specification and Maps Technical Books, and such other books as facilitate office business.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Directors/SEs or equivalent. 	<ul style="list-style-type: none"> • Full Powers. • Rs. 02 Lac • Rs. 50,000. • Rs. 20,000.
10.13	Purchase of Technical Non-Technical Publications/Books /Periodical/Journals/Magazines and other printed literature as may be recommended by the Chairman/Members and the Library Management Committee for the company Library.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager, CFO • DG Admn / IT 	<ul style="list-style-type: none"> • Full Powers. • Full Powers.

Nature of Powers		Competent Authority	Monetary Limit
10.14	Advertisement Charges	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT, Chief Engineer Directors/SEs or equivalent. XENs or equivalent. 	<ul style="list-style-type: none"> Full Powers. Rs. 5 Lac in each case. Rs. 02 Lac in each case. Rs. 01 Lac in each case. Rs. 20,000 in each case.
10.15	Charges for remittance of pay and allowances of establishment by mone order/bank draft/pay order through courier.	<ul style="list-style-type: none"> Chief Engineer / DGs / CFO Directors/SEs or equivalent. XENs or equivalent. 	<ul style="list-style-type: none"> Full Powers. Full Powers. Full Powers.
10.16	Expenditure on binding work.	<ul style="list-style-type: none"> CEO GMs, CFO DG (Admn) / IT, Chief Engineer Directors/SEs or equivalent. XENs or equivalent. 	<ul style="list-style-type: none"> Full Powers. Full Powers subject to a maximum of 05 Lac. Full Powers subject to a maximum of 01 Lac. Full Powers subject to a maximum of Rs. 50,000/- Full Powers subject to a maximum of Rs. 20,000/-
10.17	Purchase of Ferro chemicals, Ammonia Liquor Ammonia paper and reproduction supplies including Toners/Ribbons/ Cartridges for PC's.	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT, Chief Engineer Directors/SEs or equivalent. XENs or equivalent. 	<ul style="list-style-type: none"> Full Powers. Rs. 5 Lac per annum. Rs. 03 Lac per annum. Rs. 02 Lac per annum. Rs. 50,000/- per annum.
10.18	Purchase of service postage stamps.	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT, Chief Engineer Directors/SEs or equivalent. XENs or equivalent. SDO/ROs or equivalent. 	<ul style="list-style-type: none"> Full Powers. Full Powers. Full Powers. Rs. 50,000. Rs. 20,000. Rs. 10,000.
10.19	Hot and cold weather charges	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT, Chief Engineer Directors/SEs or equivalent. XENs or equivalent. SDO/ROs or equivalent. 	<ul style="list-style-type: none"> Full Powers Full Powers Full Powers Full Powers Full Powers Full Powers
10.20	Other contingent expenditure not covered under specific items (Non recurring)	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT, Chief Engineer Directors/SEs or equivalent. XENs or equivalent. 	<ul style="list-style-type: none"> Rs. 5 Lac in each case. Rs. 2 Lac in each case. Rs. 1 Lac in each case. Rs. 50,000 in each case. Rs. 10,000 in each case.
10.21	Trainings and related expenses (Local / Foreign / Seminar / Workshop)	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full Powers
10.22	Scholarship to brilliant students of Company Employees	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full Powers
10.23	Appointment of Establishment chargeable to contingencies	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full Powers, subject to the condition that the pay allowed does not exceed that sanctioned for regular establishment of the same category and that budget allocation in lump sum or otherwise exists there-of under the sanctioned contingencies
10.24	Registration and insurance of New Vehicles, Licenses and renewals	<ul style="list-style-type: none"> CEO CFO, DG Admn / IT, Chief Engineer Directors / S.Es or equivalent 	<ul style="list-style-type: none"> Full Powers
10.25	Fee (NEPRA / Management etc)	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full Powers

SECTION XI

DISPOSAL OF PROPERTY

Nature of Powers	Competent Authority	Monetary Limit
1. Disposal of temporary and unserviceable buildings.		
11.1.1 To dismantle and sell temporary unserviceable building's	<ul style="list-style-type: none"> • BOD • Chief Executive Officer 	<ul style="list-style-type: none"> • Full Powers. • Rs.50 Million.
11.1.2 Lease of land, buildings and portion thereof belonging to the Company.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager,CFO, • DG Admin 	<ul style="list-style-type: none"> • Full Powers. • Rs. 2 Million <p align="right">Subject to open auction and lease period of two years at a time.</p>
11.1.3 Sale of land not required by the company	• BOD	• Full Powers subject to open auction.
2. Disposal of surplus buildings.		
11.2 To sell surplus buildings	• BOD	• Full Powers.
3. Declaration of store materials, tools and plants; equipment and vehicles including spare parts as surplus/unserviceable or scrap.		
11.3 To declare store materials ,instrument, tools and plants, Computer items; equipment and vehicle parts as scrap.	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Manager / SE's 	<ul style="list-style-type: none"> • Full Powers. • Rs. 50 Million. • Rs. 20 Million. • Rs. 5 Million. • Rs. 2 Million.
4. Disposal of surplus store materials, instrument, tools and plants, equipment and vehicles including spare parts.		
11.4.1 To dispose store materials instrument tools and plants and equipment declared as surplus, unserviceable or scrap.	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • General Manager, CFO • DG Admn / IT , Chief Engineer • Manager / SE's 	<ul style="list-style-type: none"> • Full Powers. • Rs. 50 Million. • Rs. 20 Million. • Rs. 5 Million. • Rs. 2 Million.
11.4.2 To dispose off vehicles declared as unserviceable	<ul style="list-style-type: none"> • Chief Executive Officer • DG Admin 	<ul style="list-style-type: none"> • Full Powers. • Rs. 20 Million.
11.4.3 To sell trees, agricultural produce or grass growing on Company land, waste, ash or oils etc.	<ul style="list-style-type: none"> • Chief Executive Officer • General Manager 	<ul style="list-style-type: none"> • Full Powers subject to open auction and lease period of two yeas at a time. • Rs. 5 Million subject to open auction and lease period of two yeas at a time.
11.4.4 To allow selling of trees causing obstruction or falling under transmission lines and sell such fallen trees through auction or private treaty	• CEO	• Full Powers



SECTION XII

POWER FOR PAYMENTS UNDER COURT ORDERS, REFUND OF DEPOSITS, RECTIFICATION OF ERRORS OR MISTAKES ETC, IN ELECTRICITY BILLS, SUSPENSION OF RECOVERY OF ELECTRICITY DUES, RECOVERY OF ELECTRICITY DUES BY INSTALLMENTS, WAIVER OF SURCHARGE LEVIED DUE TO NON-PAYMENT OR PART PAYMENT OF ELECTRICITY BILLS, EXTENSION IN DUE DATE OF PAYMENT OF ELECTRICITY BILLS, WRITE-OFF OF IRRECOVERABLE ELECTRICITY DUES AND WAIVER OF AUDIT OBJECTIONS AND WRITE-OFF OF OTHER IRRECOVERABLE AMOUNTS ETC.

Nature of Powers		Competent Authority	Monetary Limit
12.1.1	Payment under Court Order. (Judicial & Quasi Judicial Forums).	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT , Chief Engineer Directors/SEs or equivalent. XENs or equivalent. Ros/SDOs or equivalent. 	<ul style="list-style-type: none"> Full Powers Rs. 10 Lac Rs. 5 Lac Rs. 3 Lac Rs. 2 Lac Rs. 1 Lac
12.1.2	Refund of deposit through Court Orders.	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT , Chief Engineer Directors/SEs or equivalent. 	<ul style="list-style-type: none"> Full Powers Rs. 10 Lac Rs. 5 Lac Rs. 3 Lac
12.1.3	Refund of other deposits	<ul style="list-style-type: none"> Chief Executive Officer General Manager, CFO DG Admn / IT , Chief Engineer Directors/SEs or equivalent. 	<ul style="list-style-type: none"> Full Powers Rs. 5 Lac Rs. 2 Lac Rs. 1 Lac

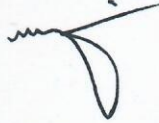
2. Running Connections

12.2.1	Suspension of recovery of electricity dues in respect of electricity bills under dispute (where dispute has arisen apparently on genuine technical grounds or due to wrong application of tariff or fault of the Department and that the bills under dispute cannot be corrected or revised without obtaining detailed report.comments from the Sub Divisional Officer/R.O and XEN concerned through the usual channel where necessary.	<ul style="list-style-type: none"> Chief Executive Officer GM (C&CS) Director (Com) / SEs. XENs. Ros/SDOs. 	<ul style="list-style-type: none"> As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual
12.2.2	Recovery of arrears (excluding current consumption charges) of electricity dues by installments in respect of electricity bills containing accumulated consumption charges or of under assessment in the past which are not disputed by the consumer and where the fault of not billing the consumer for a actual consumption regularly every month or of under assessment in the past lies with the department.	<ul style="list-style-type: none"> Chief Executive Officer GM (C&CS) Director (Com) / SEs. XENs. SDOs. 	<ul style="list-style-type: none"> As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual
12.2.3	Recovery of electricity dues by installments from Government and Semi-Government departments/institutions and Local Bodies.	<ul style="list-style-type: none"> Chief Executive Officer GM (C&CS) Director (Com) / SEs. XENs. SDOs. 	<ul style="list-style-type: none"> As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual

Nature of Powers	Competent Authority	Monetary Limit	
3. Rectification in Billing.			
12.3.1	Rectification of incorrect entry in an electricity bill regarding tariff applicable, sanctioned load and maximum demand.	<ul style="list-style-type: none"> • Chief Executive Officer • GM (C&CS) • Director (Com) / SEs • XENs and equivalent 	<ul style="list-style-type: none"> • Full Powers upto the limit of their load sanctioning authority.
12.3.2	Rectification of arithmetical error or clerical mistake or incorrect entry in an electricity bill regarding old meter reading, new meter reading and advance consumption.	<ul style="list-style-type: none"> • Ros / SDOs and equivalent 	<ul style="list-style-type: none"> • Full Powers.
12.3.3	Rectification of arithmetical error or clerical mistake or incorrect entry in an electricity bill regarding any arrear amount shown therein but already paid by the consumer.	<ul style="list-style-type: none"> • ROs / SDOs and equivalent 	<ul style="list-style-type: none"> • Full Powers.
12.4	Extension in due date of payment of electricity bill	<ul style="list-style-type: none"> • Chief Executive Officer • GMs • Director (Com) / SEs. • XENs. • ROs / SDOs 	<ul style="list-style-type: none"> As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual
5. Disconnected Connections.			
12.5	Recovery of electricity dues outstanding against previous (disconnected) consumers by installments where the prospective applicants for supply undertake to pay the arrears by easy installments, along with their current consumption charges, as a condition precedent to restoring supply to their premises	<ul style="list-style-type: none"> • Chief Executive Officer • GMs • Director (Com) / SEs. • XENs. • ROs / SDOs 	<ul style="list-style-type: none"> As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual As per NEPRA Consumer Service Manual
12.6	Waiver of surcharge due to non-payment or part payment of electricity bills on account of departmental faults.	<ul style="list-style-type: none"> • Chief Executive Officer • GM (C&CS) • Director (Com)/SEs. • XENs. • SDOs 	<ul style="list-style-type: none"> • Full Powers. • Rs. 100,000 in each case. • Rs. 20,000 in each case. • Rs. 10,000 in each case. • Rs. 5,000 in each case.
12.7	Write-off of irrecoverable electricity dues.	<ul style="list-style-type: none"> • Chief Executive Officer • GM (C&CS) • Director (Com) / SEs. 	<ul style="list-style-type: none"> • Full Powers. • Rs. 100,000 in each case. • Rs. 20,000 in each case.
12.8.1	Waiver of internal audit objection and Write-off of irrecoverable amount.	<ul style="list-style-type: none"> • Chief Executive Officer • Joint Committee of GM (C&CS), CFO and COA 	<ul style="list-style-type: none"> • Full Powers. • Rs. 2 Lac.
12.8.2	Waiver of the internal audit objections of the local audit parties pertaining to Application of Tariff, Under charges, Sanctioned load and maximum demand.	<ul style="list-style-type: none"> • Chief Executive Officer • GMs • Director (Com) / SEs & equivalent. • XENs. 	<ul style="list-style-type: none"> • Full Powers. • Rs. 1 Million. • Rs. 2 Lac in each case. • Rs. 50,000 in each case.

SECTION - XIII
POWERS FOR ADVANCES TO EMPLOYEES

Nature of Powers	Competent Authority	Monetary Limit
13.1 Advance for the construction / purchase of a house or a plot of land for construction of house	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • GMs, CFO • DG (Admn) / IT, Chief Engineer • Directors / S.Es or equivalent 	<ul style="list-style-type: none"> • Full powers upto Directors. • Full Powers upto Grade-17 Officers • Full Powers as per Company Policy in accordance with Relevant rules in case of subordinates on whom they are competent to impose major penalty under the relevant Disciplinary Rules.
13.2 Advance for the purchase of a Car, Moter Cycle / Scooter	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • GMs, CFO • DG (Admn) / IT, Chief Engineer • Directors / S.Es or equivalent 	<ul style="list-style-type: none"> • Full Powers in accordance with Relevant rules in case of officers on whom they are competent to impose major penalty under the relevant efficiency and disciplinary rules.
13.3 Advance for the Purchase of Cycle	<ul style="list-style-type: none"> • Chief Executive Officer • GMs, CFO • DG (Admn) / IT, Chief Engineer • Directors / S.Es or equivalent 	<ul style="list-style-type: none"> • Full Powers in accordance with Relevant rules in case of officers and subordinates on whom they are competent to impose major penalty under the relevant efficiency and disciplinary rules.
13.4 Traveling and daily allowance	<ul style="list-style-type: none"> • Chief Executive Officer • GMs, CFO • DG (Admn) / IT, Chief Engineer • Directors / S.Es or equivalent • XENs or equivalent • SDOs or equivalent 	<ul style="list-style-type: none"> • Full Powers subject to the limits fixed in the T.A rules



SECTION - XIV
POWERS FOR HOSPITALS / DISPENSARIES

Nature of Powers	Competent Authority	Monetary Limit	
14.1	Purchase of Medicines Drugs / Dressing for Hospital / Dispensaries	<ul style="list-style-type: none"> • Chief Executive Officer • DG Admn • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers • Rs. 10 Million per quarter • Rs. 2 Million Per quarter
14.2	Purchase of Medical X-Ray, Dental Hospital equipment, surgical instruments laboratory chemicals / equipments etc	<ul style="list-style-type: none"> • Chief Executive Officer • DG Admn • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers • Rs. 5 Million • Rs. 1 Million in each case
14.3	Expenditure on diet provided to Hospitalized patients	<ul style="list-style-type: none"> • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers subject to yard stick
14.4	Payment of washing charges in Hospital	<ul style="list-style-type: none"> • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers subject to yard stick
14.5	Purchase of blood for hospitalized patients in emergency cases	<ul style="list-style-type: none"> • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers
14.6	To dispose of X-Ray Waste water	<ul style="list-style-type: none"> • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers
14.7	Purchase of Cons-surveyancey items for Hospitals / dispensaries	<ul style="list-style-type: none"> • DG Admn • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers • Rs. 1 Million Per annum
14.8	Purchase of mattresses Pillows etc	<ul style="list-style-type: none"> • HR/Admn Directors • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers • Rs. 0.5 Million Per annum
14.9	Purchase of medical gases	<ul style="list-style-type: none"> • M.S Hospitals 	<ul style="list-style-type: none"> • Rs. 200,000 in each case
14.10	Purchase of Hospital Dispensary linens / blankets etc	<ul style="list-style-type: none"> • DG Admn • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers • Rs. 200,000/- in each case
14.11	Repair / Maintenance of medical / surgical / laboratory / X-Ray / dental / hospital / dispensaries equipment	<ul style="list-style-type: none"> • DG Admn • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers • Rs. 500,000/- in each case
14.12	X-Ray films / chemicals and laboratory chemicals kit / regents	<ul style="list-style-type: none"> • DG Admn • M.S Hospitals 	<ul style="list-style-type: none"> • Full powers • Rs. 500,000/- in each case

**SECTION - XV
MISCELLANEOUS POWERS**

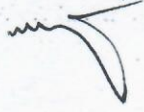
Nature of Powers		Competent Authority	Monetary Limit
15.1	Sanction of Law Charges	<ul style="list-style-type: none"> Chief Executive Officer Chief Law Officer / DG (Law) Directors (Legal & Labour) 	<ul style="list-style-type: none"> Full powers Special fee bill of counsel upto Rs. 01 Millions Full powers in accordance with the schedule / double schedule fee approved by the BOD TADA of Counsel upto Rs. 50,000/- Full powers in accordance with the schedule / double schedule fee approved by the BOD TADA of Counsel upto Rs. 30,000/-
15.2	Serving meals to visiting VIP guests to attend formal ceremonial functions / In-formal functions	<ul style="list-style-type: none"> B.O.D Chief Executive Officer GMs, CFO DG Admn, Chief Engineer Manager / S.E's 	<ul style="list-style-type: none"> Full powers Rs. 5 Lac in each case Rs. 2 Lac in each case Rs. 1 Lac in each case Rs. 20,000/- in each case
15.3	Serving light refreshments to participants of formal ceremonial functions / open katchery	<ul style="list-style-type: none"> Chief Executive Officer GMs, CFO DG Admn, Chief Engineer Manager / S.E's 	<ul style="list-style-type: none"> Rs. 100,000 in each case Rs. 50,000 in each case Rs. 20,000 in each case Rs. 10,000 in each case
15.4	Distribution of sweets on religious and national functions to patients, children and other participants of religious functions	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Rs. 20,000 in each case
15.5	Light refreshments to participants of official meetings	<ul style="list-style-type: none"> Chief Executive Officer GMs, CFO DG Admn, Chief Engineer Manager / S.E's 	<ul style="list-style-type: none"> Rs. 2,000 per head per meeting Rs. 1000 per head per meeting Rs. 500 per head upto Rs. 2,000/- per meeting Rs. 100 per head upto Rs. 1,500/- per meeting
15.6	Serving meals / refreshments to departmental labor camped at site of work on unforeseeable emergency or break down of serious nature likely to last for 24 hours or more.	<ul style="list-style-type: none"> Directors / S.Es XEN / RE or equivalent 	<ul style="list-style-type: none"> Rs. 1000 for meal / head / day Rs. 200 for refreshment / head
15.7	i). Compensation to workmen / under the workmen Compensation Act.	<ul style="list-style-type: none"> Chief Executive Officer DG Admn Directors / SEs XENs or equivalent 	<ul style="list-style-type: none"> Full powers provided compensation does not exceed the scale laid down in the workmen compensation Act.
15.8	ii). Compensation to any individual under a specific law /rules of judgment of court	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full powers subject to the advice of Legal Adviser, who will bring to the notice of the BOD cases involving expenditure exceeding Rs. 500,000.
15.9	i). Honoraria & Reward to employees in Basic Pay Scale No. 15 & below ii). Reward to officers in BPS-16 & above iii). Arbitration Fee	<ul style="list-style-type: none"> Chief Executive Officer Chief Executive Officer Chief Executive Officer 	<ul style="list-style-type: none"> Upto a maximum of Rs. 100,000/- in each case and 10 million in a year. Upto a maximum of Rs. 100,000/- in each case and 10 million in a year. Upto a maximum of Rs. 500,000/- in each case subject to a maximum of Rs. 10 Million in a financial year in all cases
15.10	Reimbursement of medical expenses to employee	<ul style="list-style-type: none"> Chief Executive Officer CFO, DG Admn / IT, Chief Engineer Directors / S.Es XENs or equivalent 	<ul style="list-style-type: none"> Full power Rs. 500,000/- in each case of hospitalization & Rs. 200,000/- in each case in other cases Rs. 100,000/- in each case of hospitalization & Rs. 50,000/- in each case in other cases Rs. 25,000/- in each case of hospitalization & Rs. 10,000/- in each case in other cases



Nature of Powers		Competent Authority	Monetary Limit
15.11	Purchase of Petrol, motor oil and lubricant.	<ul style="list-style-type: none"> Chief Executive Officer CFO, DG (Admn) / IT , Chief Engineer Directors / S.Es XENs SDO / RO 	<ul style="list-style-type: none"> Full power subject to the following conditions and prior sanction of estimate by the competent authority. (a) From company approved Petrol Stations only (b) HR / Admn Director to issue list of approved Petrol stations.
15.12	Powers to sanction investigation of time barred claims of company employees to arrears of pay / allowance	<ul style="list-style-type: none"> Chief Executive Officer CFO, DG Admn / IT, Chief Engineer Directors / S.Es 	<ul style="list-style-type: none"> Full power Full power in respect of claims less than three years old for employees whom they are competent to appoint. Full powers in respect of claims less than one years old for employees whom they are competent to appoint
15.13	Inter-adjustment between shortages and surpluses of same item of stores	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full powers
15.14	Compensation for land acquisition under the Land Acquisition Act 1894	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full powers
15.15	To rent out heavy machinery like Gantry crane and Tower crane etc to contractors for the construction of the projects	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full powers
15.16	To advance payment for expenditure on medical treatment in an approved Hospital / Institute in Pakistan to entitled employees in emergent case duly processed by the Authorized Medical Board	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full powers
15.17	Sports & recreational activities	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full Powers within allocated budget. Rs. 2 Lac in each case within allocated budget.
15.18	Corporate Social Responsibilities (CSR)	<ul style="list-style-type: none"> BOD Chief Executive Officer 	<ul style="list-style-type: none"> Full Power Rs. 5 Lac in each case
15.19	Purchase of weapons / guns and Licenses	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full Power
15.20	Purchase of ammunition	<ul style="list-style-type: none"> Chief Executive Officer 	<ul style="list-style-type: none"> Full Power

SECTION - XV
MISCELLANEOUS POWERS

Nature of Powers	Authority Competent to make assessment	Authority Competent to approve Assessment made by the Authority mentioned in Col.2	Authority competent to make payment of the amount approved	Monitory Limit
1	2	3	4	5
15.21 Compensation for damages to crops, trees and other property in the course of construction of work / projects and roads	Land Acquisition Officer / Tehsildar	Chief Engineer Concerned	Superintending Engineer jointly with LAO / Tehsildar	Above Rs. 500,000/-
	Tehsildar / Assistant Land Acquisition Officer	Chief Engineer Concerned	XEN concerned jointly with LAO / Tehsildar	Above Rs. 01 Lac and upto Rs. 02 Lac



SECTION - XVI
POWERS TO WRITE-OFF LOSSES

	Nature of Powers	Competent Authority	Monitory Limit
16.1	POWERS TO WRITE-OFF LOSSES Not due to theft, fraud or negligence	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • GMs, CFO, DG Admn or Equivalent. • Chief Engineer Concerned • Directors / SEs • XENs 	<ul style="list-style-type: none"> • Full Powers • Rs. 20 Lac • Rs. 5 Lac • Rs. 2 Lac • Rs. 1 Lac • Rs. 25,000.
16.2	POWERS TO WRITE-OFF LOSSES due to theft fraud or negligence	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • GMs, CFO, DG Admn or Equivalent. • Chief Engineer Concerned • Directors / SEs 	<ul style="list-style-type: none"> • Full Powers • Rs. 10 Lac • Rs. 3 Lac • Rs. 1 Lac • Rs. 50,000

Note: Any pending amount against an employee shall be written off by CEO with Full Powers if an employee died during service.

POWER FOR WRITE OF LOSSES

General Conditions:

All losses, whether of public or of stores, shall be subjected to preliminary investigation by the officer in whose charge

(A) IF THE PERSONS RESPONSIBLE ARE NOT FESCO EMPLOYEE

He may write-off the entire loss for reasons to be recorded in writing.
 He may allow but cannot compel the individual or individuals concerned to make good the loss in whole or in part. If the loss is made good in part he may sanction the write-off of the balance for reasons to be recorded in writing.
 He may lodge a report in writing at the nearest police station in cases of reason nature involving loss of large amounts of public money or of valuable property with a copy to the superintendent of police concerned for prompt investigation and pursuance of the accused. He may also with the sanction of the company file recovery suit against the person responsible for the loss in a court of law.
 any one or more of the above courses of action may at the discretion of the competent Authority be taken against the persons responsible.

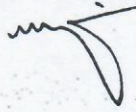
(B) IF THE PERSONS RESPONSIBLE ARE FESCO EMPLOYEES

i) He may write-off the entire loss for reasons to be recorded in writing.
 ii) He may allow but can not complete the individual or individual concerned to make good the loss in whole or in part. If the loss is made good in part, he may sanction the write-off of the balance for reasons to be recorded in writing.
 iii) He may take departmental action against the individual responsible or in cases where such action required the order of a higher Authority submit the case for orders together with his recommendations.
 iv) He may lodge a report in writing at the nearest police station in cases of serious nature involving loss of large amounts of public money or of valuable property with a copy to Superintendent of Police concerned for proper investigation and prosecution of the accused. He may also with the sanction of the Authority file a recovery suit against the person responsible for the loss in a court of law.
 v) Any one or more of the above courses of action may at the discretion of the competent Authority be taken against the persons responsible.



NOTES:-

- 1) Where the reported loss is less than Rs. 2,50,000/- the proposed inquiry committee constituted as under:-
- | | |
|--|----------|
| i) XEN(O) Concerned | Convener |
| ii) Technical Officer (TO) Concerned | Member |
| iii) Assistant Manager (Audit & Accountnt) | Member |
- 2) Where the reported loss amounts to Rs. 2,50,000 and upto 20,00,000 the proposed inquiry committee constituted as under:-
- | | |
|----------------------------|----------|
| i) SE Concerned | Convener |
| ii) XEN Concerned | Member |
| iii) Deputy Director Audit | Member |
- 3) Where the reported loss more than amounts to Rs.20,00,000 the proposed inquiry committee constituted as under:-
- | | |
|-----------------------------|----------|
| i) Chief Engineer Concerned | Convener |
| ii) SE Concerned | Member |
| iii) Director Audit | Member |



SECTION XVII

PRE-AUDIT POWERS OF FINANCE DIRECTORATE

Sr. No.	Nature of Bill	Competent Authority	Monitory Limit
1	Reimbursement of Medical Bills / Claims	<ul style="list-style-type: none"> • Deputy Director Accounts • Asstt. Director Accounts • Accounts Officer / DAO holding independent post 	<ul style="list-style-type: none"> • Full Power • Full Power • Upto Rs.20,000/- in each case
2	POL, Repair and Maintenance including purchase of tyres tubes & Batteries.	<ul style="list-style-type: none"> • Deputy Director Accounts • Asstt. Director Accounts • Accounts Officer / DAO holding independent post 	<ul style="list-style-type: none"> • Full Power • Upto Rs. 200,000/- in each case • Upto Rs. 50,000/- in each case
3	Rent Bills of hired buildings.	<ul style="list-style-type: none"> • Asstt. Director Accounts • Accounts Officer / DAO holding independent post 	<ul style="list-style-type: none"> • Full Power • All bills except First bills on the execution of contract agreement / subsequent renewal.
4	Legal Charges Bills.	<ul style="list-style-type: none"> • Asstt. Director Accounts • Accounts Officer / DAO holding independent post 	<ul style="list-style-type: none"> • Full Power • Full Power
5	Hot and Cold weather charges.	<ul style="list-style-type: none"> • Asstt. Director Accounts • Accounts Officer / DAO holding independent post 	<ul style="list-style-type: none"> • Full Power • Full Power
6	Refund of Capital Cost / Consumer Security	<ul style="list-style-type: none"> • Deputy Director Accounts • Asstt. Director Accounts • DAO 	<ul style="list-style-type: none"> • Full Power • Upto Rs. 200,000/- in each case • Full Power upto A-I and A-II tariff
7	Office T&P / Supply / Contractor & Other bills	<ul style="list-style-type: none"> • Director Accounts • Deputy Director Accounts • Asstt. Director Accounts • Accounts Officer / DAO holding independent post 	<ul style="list-style-type: none"> • Full Power • Full Power except final bill of Contractor. • Upto Rs. 200,000/- in each case except final bill of Contractor. • Upto Rs. 50,000/- in each case except final bill of Contractor.

